

Shipping Label Application Definitions

1. **Ship From:** A non-bar-coded field containing:
Inbound: Supplier's name and address
Outbound: NetApp's name and address
Note: For outbound example, if material is shipping from DC, the "FROM" will be NetApp, c/o DC's Name (with DC's address)
Ship To: A non-bar-coded field containing:
Inbound: NETAPP DC's name and address
Note: For inbound example, if material is going to DC, the "TO" will be NetApp, c/o DC's Name (with DC's address)
Outbound: Customer's name and address
2. **2D Barcode or QR code (Quick Response code):** 2D symbol that encodes information pertinent to the shipment of goods.



3. **1D linear barcode:** Code 128 and shall comply with ISO/IEC15417: 200m



4. **P.O. Number:** Purchase Order Number. A bar-coded field containing
 - a. Inbound: NetApp Purchase/ Sales Order Number
For CTO orders, use the NetApp blanket P.O. number in which the NetApp Release is billed against. The NetApp Release Number is commonly referred to as the NetApp Sales Order.
 - b. For QS, FRU, and DOA orders, use the NetApp P.O. number followed by a dash symbol "-" and then the P.O. Line Number. The format shall be "XXXXXX-YYY", where "X" represents the P.O. number and "Y" represents the P.O. line number.
 - c. Outbound: Customer Purchase Order Number
5. **S.O. Number:** Sales Order Number. A bar-coded field containing
 - a. Inbound: Supplier/ CM Sales Order Number
Note: If not applicable, please print NetApp sales order Number
 - b. Outbound: NetApp Sales Order Number
6. **Line Number:** A bar-coded field containing the Line Number on the Sales Order that corresponds to the item packed in the shipping container.
 - a. For CTO orders, the Sales Order Line Number shall reflect the line

- number on the NetApp Release Number (Sales Order) that corresponds to the item packed in the shipping container. Ex. "1.1"
- b. For QS, FRU, and DOA orders, use "01" as the default line number.
7. **NetApp PN:** NetApp Part Number. A bar-coded field indicating the NetApp part number of the product packed into the shipping container
- Inbound package:
- a. For non-cabinet CTO orders, the shipping container that contains a filer shall reflect the NetApp marketing model number with the hat (^) extension as it appears on the P.O. (Ex. FAS8300^123456).
- b. For non-cabinet CTO orders, the shipping container that contains a shelf shall reflect the shelf's NetApp marketing part number.
- c. For CTO-cabinet orders, the part number field shall reflect the NetApp marketing model number with the hat (^) extension as it appears on the P.O. (Ex. FAS8300^123456). This applies for all cabinets on the same line of the P.O.
- d. For Quick Ship, FRU, and DOA orders, the part number field shall reflect the NetApp Marketing Part Number of the product packed into the shipping container.
- Outbound package
- e. For non-cabinet CTO orders, all shipping containers (Filer and Shelf) shall reflect the NetApp Marketing model number with the hat (^) extension as it appears on the Purchase Order (P.O.) (Ex. FAS8300^123456).
- f. For CTO cabinet orders, the part number field shall reflect the NetApp Marketing Model Number with the hat (^) extension as it appears on the Purchase Order (P.O.) (Ex. FAS3XXR5^123456). This applies for all cabinets on the same line of the P.O.
- g. For QS or FRU orders, the part number field shall reflect the NetApp Marketing Part Number of the product packed into the shipping container.
8. **Quantity:** A bar-coded field that reflects the count of the NetApp model number or NetApp marketing part number parts within the shipping container or pallet to which the label is applied. When the label is applied to a pallet load, multi-pack, or bulkpack, the quantity should reflect the total number of items inside the pallet load, multi-pack, or bulk-pack. Add "EA" as measurement of packed unit beside human readable text.
9. **Description:** The field must reflect the part description for the associated item in the PN field as it appears on NetApp's Agile PDM.
10. **PKG ID:** Package Identifier. Bar-coded field and text to uniquely identify each shipping container. The package ID format contain two segments:
- **Segment 1 (Manufacturer/ Supplier ID code)** – NetApp's nine digit D-U-N-S number: 802054742.
Note: Do not hard coding on NetApp D-U-N-S number and keep it flexible for possible future number changed.

- **Segment 2 (Package Identification Code)** – the first 2 digits are the site code (refer to 263-00751) followed by 4 alpha/numerical digits. The 4 alpha/numeric digits will be sequentially assigned by supplier or manufacturer and cannot repeat within a 365-day period.

Package ID

Format	DDDDDDDD+SSXXXX
Example	802054742+791A2C
Barcode and human readable	802054742+791A2C

11. **Shipping container Count:** A non-bar-coded field that describes the numerical sequence and count of the packages within a given line of a S.O.
- When only one package is required on the S.O. line, this should be indicated as 1 of 1.
 - When multiple packages are required, the format X of Y should be used, where “X” is the sequential package number for a given line on the S.O. and “Y” is the total number of packages for a given line on the S.O.
 - For CTO orders, the shipping container count should reflect the number of shipping containers per Serial Number within the S.O. line.

Example:

S.O. #: 123456

Line1

Qty 2

Serial number TSM-000011- Shipping container 1 of 2 and 2 of 2

Serial number TSM-000022- Shipping container 1 of 2 and 2 of 2

12. **UKCA, CE Mark, and WEEE Symbol:**

- **UKCA:** The United Kingdom Conformity Assessed marking is a new UK product marking that is used for goods being placed on the market in Great Britain (England, Wales and Scotland). It covers most goods which previously required the CE marking , known as 'new approach' goods.
- **CE:** The European Conformity logo on a product is a manufacturer's declaration that the product complies with the **essential requirements** of the relevant European health, safety and environmental protection legislation, in practice by many of the so-called [Product Directives](#).
- **WEEE:** The Waste Electrical and Electronic Equipment symbol indicates that the product should not be discarded as unsorted waste but must be sent to separate collection facilities for recovery and recycling. The WEEE marking must appear on any electrical and electronic equipment placed on the EU market.

Apply the CE mark and WEEE Symbol to comply with RoHS directive requirements. UKCA mark is required for the United Kingdom.

The field is not required on the label for “Inbound” shipments. Suppliers may use this field to apply information to assist with their internal order processing for “Inbound” shipments. Obtain NetApp PQE or SQE approval to request using this field, when Product Package label also includes the UKCA, CE, WEEE on package

13. **California Prop 65 Warning symbol:** This is to comply with California’s Prop 65 regulation.

 **WARNING:** Cancer and
Reproductive Risk from Lead
Exposure www.p65Warnings.ca.gov